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**AGENDA ITEM NO 4**

**Horfield and Lockleaze  
Neighbourhood Partnership  
7.00 pm on Tuesday 2<sup>nd</sup> December 2014  
Upper Horfield Community Trust  
Eden Grove, BS7 0PQ**

*(A) De-notes absence (P) De-notes present*

**Ward Councillors**

Horfield Councillors – Claire Hiscott (P) and Olly Mead (P)

Lockleaze Councillors – Gill Kirk (P) and Estella Tincknell (P)

**Partners**

Representatives of people who live and work in the Neighbourhoods of Horfield and Lockleaze

Jane Cunningham (P) - Horfield Resident / Walking 4 Health

Anna George (P) - Horfield Resident & School Governor

Steve Barrett (P) - Horfield Resident

Alderman Bill Martin (A) - Horfield Resident & Deputy Chair of Upper Horfield Community Trust

Nick Stephenson (A) - Local Resident and Equalities Representative

Joy Langley (A) – Lockleaze Resident & North Bristol Advice Centre

Robert Hall (A) – Lockleaze Resident

Martyn Chinn (P) - Lockleaze Resident and Chair of NP

Ruth Gearing (A) - Lockleaze Resident & Friends of South Purdown

Fiona Deas (A) – Horfield Resident

Lockleaze Neighbourhood Trust

Upper Horfield Community Trust

United Communities - Jayne Whitlestone

Neighbourhood Police Team  
Avon Fire and Rescue

**Other interested parties**

Caroline Hollies	BCC, Neighbourhood Partnership Co-ordinator
Ruth Quantock	BCC, Democratic Services
April Richmond	Community Development Officer
Cllr Brenda Massey	Local Resident
Arthur Massey	Local Resident
Hannah Walker	Lockleaze Neighbourhood Trust
David Thomas	Lockleaze Resident
Emma Williams	Neighbourhood Arts Programme Manager for Bristol 2015 European Capital
Steve England	Chair of Stoke Park delivery group
Andrew Gordon	Estates Management Team Leader
Andrew Wade	Local Resident
Paul Gaywood	Local Resident
Veronica Gaywood	Local Resident
Hannah Walker	Lockleaze Neighbourhood Trust
Rob Barker	Horfield Resident
John Maguire	Local Resident
Rhys Jones	Manager Horfield Leisure Centre
Mark Sperduty	Area Manager, Highways
Chris Bloor	

**1. Welcome and introductions**

The Chair of the NP welcomed all present and introductions were made.

**2. Chairing Arrangements**

It was agreed that Martyn Chinn would continue to Chair the NP until the next meeting when the situation would be reviewed again. The Cllrs agreed that Cllr Olly Mead be the Chair of the Neighbourhood Committee for decisions required under agenda items 9, 10, 11 and 12.

**3. Apologies for absence.**

Apologies had been received from Robert Hall, Joy Langley, Nick Stevenson and Fiona Deas.

**4. The Minutes of the meeting held on 18 September 2014**

The minutes of the Horfield & Lockleaze Neighbourhood Partnership held on 18 September 2014 were confirmed as a correct record and signed by the

Chair.

## 5. Matters arising including action sheet

**P7 – Public Forum** – it was noted that it had also been requested that the feedback from Safer Street team on the introduction on 20mph zones in this area should also include the impact on air quality.

**P14 - Action Sheet (5.12/13) – Staying Alive Project.** It was important to chase Helen Howard, Orchard School for feedback on their project measuring local air quality as it would be interesting to know what methods they were using and if they were located in the most appropriate places.

It was noted that there was specific criteria to be met for measuring air quality effectively and advice on this should be sought from Steve Crawshaw/Jonathan Mason. **Action: Neighbourhood Co-ordinator**

### **P10 – Youth engagement work**

It was requested that the name of the new engagement worker for Horfield be circulated as there didn't appear to be much engagement work going on so far. **Action Neighbourhood Co-ordinator.**

**Communication Group** – the first meeting is to be held in January to look at the draft communication strategy. Currently Anna George was the only member with Caroline Hollies supporting the group. Anyone interested in joining should contact Caroline. **Action: ALL**

It was agreed that the actions marked 'complete' were indeed complete and could therefore be dropped from the ongoing action sheet before the next meeting. **Action: Ruth Quantock**

## 6. Declarations of interest

None declared.

## 7. Public Forum

The following Public Forum items were considered and noted by the Neighbourhood Partnership:

Agenda item 9 – Devolved Transport Budget 2014/15

- Written statement from Helen Pillinger

Air Quality

- Written statement from Helen Pillinger

## 8. Southmead Hospital Parking

The Neighbourhood Partnership considered a report of Oliver Coltman, Project Officer Strategic City Transport (agenda item no. 8) which provided an update on the work programme using S106 money to mitigate the impact of Southmead Hospital being the preferred location for the accommodation of new acute and community hospital facilities on transport and parking in the local area.

The following key issues were noted during the discussion that took place:-

- Local residents have been providing evidence of parking issues in their streets and will be used to inform the design of any parking schemes in the area. Parking surveys are being commissioned in the new year to review the problems and solutions will then be generated in consultation with the community.
- It was anticipated that the results of the survey would trigger an additional payment from the Developers to fund solutions to the problems.
- Members were very disappointed that the surveys had been promised by the relevant Executive Member for early Autumn and there was now slippage of almost 6 months.
- Members were very frustrated that there was not a lot of communication about the various strands of work being undertaken and their numerous emails on the subject had not been replied to by officers.
- The NP were concerned that there were significant parking issues already and this would be increased with the introduction of Resident Parking Zones in the area so officers needed to think about solutions long term problems. In response, officers indicated that as far as they knew there were currently no plans for RPZ in this area.
- It was requested that Oliver Coltman attend the next meeting of the Traffic & Transport Group. In response, Oliver indicated that he would attend if he was available on the date when confirmed. It was noted that the meeting of the group would be re-arranged to accommodate his availability if necessary. **Action Caroline Hollies/Oliver Coltman.**

**The Neighbourhood Partnership agreed that the report be noted.**

## 9. Devolved Transport Budget for 2014/15

The Neighbourhood Partnership considered a report of the Area Manager, Highways (agenda item no. 9) which sought agreement of the Local Traffic Schemes programme for 2014/15 and provisional programme for 2015/16 and 2016/17.

It was noted that the Transport Working Group had met on 4<sup>th</sup> November 2014 to consider all the local transport issues raised locally in this context and had recommended the programme outlined in the report. The details of the other schemes considered and not recommended as a priority were contained in Appendix 1 of the report.

The following key issues were noted during the discussion that took place:-

- It was clarified that all costings had to be approximate as there were a number of variables to be considered eg work taking longer due to unforeseen circumstances or the final design resulting in additional costs. Costings were therefore estimates based on previous experience of similar local traffic schemes.
- Safety and access issues at junction of Toronto Rd & Hazel Grove – the working group had recommended that this be put on hold pending Southmead Hospital parking review. It was further clarified that there seemed little point spending the NP devolved budget when it may get done via a wider scheme with separate funding. It was confirmed that it would remain a priority and reviewed in due course.
- Schemes Ref 4 & Ref 13 had been put on hold pending school expansion. It was suggested that an update on the status of the expansion project be given to the next Traffic & Transport Group by Mark Spurduty.

**The Neighbourhood Committee resolved that the following schemes programme for 2014/15 and provisional programme for 2015/16 and 2016/17 :-**

<b>Details</b>	<b>Type</b>	<b>Cost</b>
<b>2014/15</b>		
Beaufort Road – closure of junction with Gloucester Road to remove through traffic to the Memorial Ground site	Design and Implementation	£20,000
Muller Road/Glenfrome Road traffic signals – amend signal timings and cut new detection loops	Implementation (Minor works)	£3,000
Murdoch Square – add bollards to existing traffic islands to prevent overrun in the dark	Implementation (Minor works)	£1,000
Minor Signs and Lines	Implementation	£1,500
Minor Works (TBD)	Implementation	£1,000
<b>Total</b>		<b>£26,500</b>
<b>2015/16</b>		
No schemes selected		£-
<b>Total</b>		<b>£-</b>

2016/17		
No schemes selected		£-
	<b>Total</b>	<b>£-</b>

## 10. Wellbeing report

The Neighbourhood Partnership considered a report of the Neighbourhood Partnership Co-ordinator (agenda item no 10) setting out the Wellbeing, Green Capital budget and Youth & Play s106 budget and spend to date.

The Neighbourhood Committee considered the recommendations of the Grants Panel in respect of applications received since the last meeting.

Paola Spivach, representing Wessex Avenue Residents was present at the meeting and was able to answer a number of questions and points of clarification by the Committee in respect of their application for funding.

Following discussion of all the applications on a one by one basis the Neighbourhood Committee resolved that:-

- 1) the budget for 2014/2015 be noted;
- 2) the current grant applications and the recommendations of the Grants Panel be noted;
- 3) the full breakdown of all grant distribution across the Neighbourhood Partnership area be noted.
- 4) the grant applications be approved as annotated in Appendix 1 (including any conditions recommended by the Grants Panel)

## 11. Youth and Play in Lockleaze

The Neighbourhood Co-ordinator explained that unfortunately due to personal reasons, Charlene Richardson was unable to attend this meeting. It was therefore agreed that Charlene brings this report to the March meeting.

It was noted that the S106 funding (£149k) had to be spent by February 2018 and it had to be used for youth and play facilities only.

## 12. Environment Group Report Report

The Neighbourhood Partnership considered a report of the Neighbourhood Partnership Co-ordinator (agenda item no. 12) which provided an update on environment related issues including, tree planting, clean and green budget and a request for S106 match funding.

The following key issues were noted during the discussion that took place:

- Tree Planting. Clive Stevens, Chair of the Bristol TreeForum gave a short update on the work of the Treeforum and explained about some tree planting approaches. He asked the NP to consider making trees a priority and using devolved money to invest in trees in the neighbourhood in future. It was noted that there was no longer any available funding from the council specifically for new and replacement trees (including dead street trees and stumps). The presentation was well received and the NP agreed to make trees a priority within the development of the NP Plan.
- Stoke Park access work. Andrew Gordon, Estates Management Team Leader explained that the council have been successful in obtaining 80% Forestry Commission Woodland Improvement grant for carrying out access improvements in estates owned by BCC. It was noted that the total grant for Stoke Park is £22,752 and the best quote received for the work required is £25,468, the shortfall of £2716 was therefore requested from S106 monies available to the NP. This was supported by the NP and agreed by the NC (the full £2716 to be funded from S106 money not from Stoke Park Dowry)
- Due to health and safety reasons and the short timescale it would not be possible to have a Christmas Tree on Gainsborough Square this year. However, it was anticipated that this could be done for Christmas 2015 and there were also plans for a Christmas market. One of the first major events since the regeneration of the area will be the Lockleaze Festival on 24<sup>th</sup> April 2015.

**The Neighbourhood Partnership noted the report and agreed that trees be made a priority within the development of the NP Plan.**

**The Neighbourhood Committee agreed to release S106 funding of £2716 for Stoke Park access work.**

### **13. Libraries Consultation**

The Neighbourhood Partnership considered a report of the Neighbourhood Partnership Co-ordinator (agenda item no. 13) which provided an update on the debate happening across the UK and worldwide about how libraries need to develop in the future. Local Authorities are trying to understand how they can provide an inclusive, responsive service in the context of both changing customer needs and expectations and significant funding challenges. The council wants to reach a set of proposals for future library provision through a well informed and evidenced public consultation. The NP will continue to receive information regarding the formal consultation process as it emerges.

The following key issues were noted during the discussion that took place:

- a new group had recently been formed 'Friends of Horfield & Lockleaze Library' and should be contacted as part of the consultation.

**The Neighbourhood Partnership agreed that the report be noted.**

## 14. Neighbourhood Partnership Report

The Neighbourhood Partnership considered a report of the Neighbourhood Partnership Co-ordinator (agenda item no. 14) which provided an update on the work of the NP since the last meeting.

The following key issues were noted during the discussion that took place:

- Rhys Jones, the Manager of the Horfield Leisure Centre gave an update on the services delivered by 'EveryoneActive' which is the brand name behind Sports and Leisure Management (SLM) who have a 3 year contract. Rhys explained that SLM were keen to engage with the local community to increase participation in the activities available and in particular those people who cannot access activity. SLM were also aware of anti social behaviour by youths gathering outside the centre and were looking at options to tackle the problems but needed help with funding.
  - It was noted that there were council plans to develop the outside sports facility at the centre and it was agreed that the Environment Group would keep Rhys informed about this outside of the meeting. **Action: Environment Group/Caroline Hollies**
  - There continued to be mixed feelings within the NP about the amount of youth work that was actually being carried out in Horfield by Learning Partnership West in line with their contract. United Communities commented that they were active and responsive.
- Congratulations were extended to the Lockleaze and Horfield Policing team who have been awarded 'Bristol's Neighbourhood Team of the Year'.
- Diary Dates – it was noted that the next meeting of Traffic & Transport on 3<sup>rd</sup> Feb clashed with a meeting of Cabinet so it was to be re-arranged (possibly Thursday 5<sup>th</sup> Feb).

**The Neighbourhood Partnership agreed that the report be noted.**

## 15. Any other business

- Special thanks from the Neighbourhood Partnership were extended to Friends of Horfield Common for the great effort in raising the funds for the 58 trees plus a hedgerow that will be planted on Horfield Common this winter by members of the local schools and residents
- A discussion ensued about email etiquette. Everyone is urged to check the distribution list and contact of any email prior to sending them out. Neighbourhood Partnership members were also reminded that they represent the Neighbourhood Partnership particularly when using or replying to correspondents on a NP mailing list. The Code of Conduct will be re-circulated to all members.

All members were also reminded that they will be required to attend the Equalities Training to be arranged in the new year.



**16. Date of next meeting**

The next meeting of the Horfield and Lockleaze Neighbourhood Partnership is to be held on Wednesday 4<sup>th</sup> March 2015 at 7 pm at Eastville Library, Muller Road, Eastville, Bristol, BS5 6XP

(The meeting ended at 9.45 pm)

CHAIR

## Green Capital

No	Ward	Group	Contact	Description of project	£ requested	Recommendation (Scores of over 11 out of 21 should be approved)	£ Amount Recommended
A	Horfield and Lockleaze	Soil Association	Glyn Owen	The Big Picnic for local schools	£2600	Like the idea in principle suggest that SA link up With One Voice and deliver a complimentary project in Lockleaze. Thought that it was not value for money because it only engaged 35 residents.	£0 <b>Agreed by NC</b>
B	Lockleaze	Wessex Avenue Residents	Paola Spivach	Lockleaze Community Orchard	£2000	Concerned that the group is very new and would not be able to see the project through. Concerned about the location – issues of air quality due to the proximity to the railway and the pylons. Suggest Muller Road Rec as an alternative, there used to be an orchard on this site.	£0 <b>£2000 Agreed by NC</b>
C	Horfield	With One Voice Partnership	Helen Howard	Festival of Food and Nature	£1000	<b>Conditional</b> on the monitoring for the previous event being satisfactory. Informally the feedback from the event was very positive.	£1000 <b>Agreed by NC</b>
D	Lockleaze	Glenfrone Primary School		Eastgate roundabout improvement	£800	Group wanted to support this to protect the artworks which makes walking through these underpasses much more pleasant – felt it could be funded by Green Capital	£800 Reallocated from Wellbeing <b>Agreed by NC</b>
E	Lockleaze	Lockleaze Voice (SPAG)		Seat Expectations	£1914	Group like the idea and recognise the need. Recommend funding 2/3rds out of Green Capital and 1/3 out of the Stoke Park Dowry.	£1276 Reallocated from Wellbeing <b>£1914 Agreed by NC</b>

## Wellbeing

No	Ward	Group	Contact	Description of project	£ requested	Recommendation	£ Amount Recommended
1	Horfield and Lockleaze	ABLAZE		Primary school reading and Secondary school employability	£2000	<b>Conditional</b> on ABLAZE demonstrating the need for the programmes, which schools the programmes would run in, providing details of the training programmes, reference(s) from the schools and a better breakdown of costs.	£2000 <b>Agreed by the NC</b>
2	Horfield and Lockleaze	Age UK		Footcare Service	£1967	<b>Conditional</b> on the monitoring for the previous event being satisfactory, on Age UK demonstrating value for money.	£1967 <b>Agreed by the NC</b>
3	Horfield and Lockleaze	Bristol Noise		Community activities and clear ups	£1000	Group really liked this. Only comment is that it needs to be clear that non-church-goers are proactively encouraged to join in	£1000 <b>Agreed by the NC</b>
4	Horfield and Lockleaze	Horfield Community Association (Somali Women's Group)		Health and Wellbeing programmes	£500	The group were keen to support this new group, as the previous North Bristol Somali Group has disbanded and are very pleased that Jayne Whittlestone and April Richmond are supporting them which will hopefully make it more sustainable. Suggested that this group could link to the Food Festival run by With One Voice Partnership	£500 <b>Agreed by the NC</b>
5	Lockleaze	Horfield Community Association (Wordsworth Centre)		Word UP! Youth Club – tap and internet connection	£500	The majority of the group would like to support this application. It was felt that the outdoor tap would support the gardening group as long as it was lagged to protect from frost. The internet connection would also need	£500 <b>Agreed by the NC</b>

						to be available to other users of the centre.	
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### Youth and Play S106

6	Lockleaze	Learning Partnership West		Attend regional youth music awards	£550	<b>Conditional:</b> The group felt that this was not value for money but would be willing to fund 50% of the costs if Studio 7 could fund 50% of the costs. The group recommended that this is funded from the youth and play section 106	<b>£275</b> <b>NC Agreed this should come out of Wellbeing pot not the youth &amp; Play S106</b>
6	Lockleaze	Bristol Youth Links		Youth Grants Panel	£30,000	The group felt that the distribution of this S106 fund should be allocated to the NP priorities and in conversation with wider Lockleaze community, youth and play groups. It was felt that this was a decision for the Neighbourhood Committee.	<b>A report will come back to the next NP meeting in March 2015. (see item 11 above).</b>